

## ORDINANCE NO. 35

AN ORDINANCE ESTABLISHING ADMINISTRATIVE PROCEDURES FOR VIOLATIONS OF THE ORDINANCES OF THE TOWN OF PINK, OKLAHOMA.

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PINK, OKLAHOMA.

**SECTION 1. Scope.** This administrative procedure ordinance applies to all violations of the Ordinances of the Town of Pink, Oklahoma, except where an ordinance clearly provides a procedure for its violation.

**SECTION 2. Administrative Procedures.** Upon receiving a written, signed complaint of an alleged violation of a town ordinance, the Town of Pink shall abide by the following procedures:

### **A. Notice.**

1. The Board of Trustees must give notice to the alleged offending party by certified mail, return receipt requested, at the address shown by the current year's tax rolls in the county treasurer's office, at least 10 days before a hearing is to be held.

2. The notice must contain a copy of the complaint and a copy of the ordinance allegedly violated.

3. If the alleged offending party cannot be located within ten (10) days from the date of mailing by the Board of trustees, notice may be given by publication in a county newspaper, one time not less than ten (10) days prior to any hearing or action by the Board of Trustees.

### **B. Public Hearing.**

1. If the alleged offending party agrees in writing (1) to the allegations made in the complaint, and (2) to an appropriate remedy, then the alleged offending party waives the right to a hearing.

2. A public hearing shall be held on the date stated in the notice by the Board of Trustees to determine whether a violation of a town ordinance had occurred.

3. The public hearing shall be governed under the Rules of Order as outlines in Amended Ordinance No. 1, Section 3.

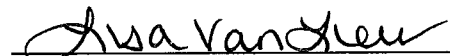
4. Public Comments shall be limited to 3 minutes a speaker.

5. Upon a finding that a violation has occurred, the Board of Trustees may impose any remedy provided for by the violated ordinance.

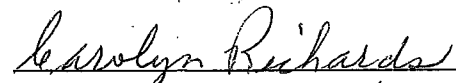
**SECTION 3. Emergency Clause.** That is being necessary for the preservation of public peace, health, and safety of the town of Pink, and the inhabitants thereof, an emergency is hereby declared to exist. By reason whereof, it is necessary that this amended ordinance of into full effect and be of force immediately from and after its passage date and approval.

**PASSED AND APPROVED** and the emergency clause voted on separately this 8 day of January, 2018.

Town of Pink, Oklahoma

  
\_\_\_\_\_  
LISA VAN LIEW, MAYOR

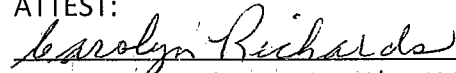
ATTEST:

  
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CAROLYN RICHARDS, CLERK/TREASURER

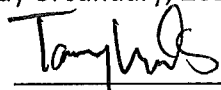
**EMERGENCY** separately approved this 8<sup>th</sup> day of January, 2018:

  
\_\_\_\_\_  
LISA VAN LIEW, MAYOR

ATTEST:

  
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CAROLYN RICHARDS, CLERK/TREASURER

APPROVED AS TO FORM AND LEGALITY THIS 8 day of January, 2018.

  
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TONY MORALES  
STUART & CLOVER, PLLC  
TOWN ATTORNEYS