

TOWN OF PINK
REGULAR MEETING
MAY 13, 2024

PRESENT:

LISA VAN LIEW	MAYOR, TRUSTEE, WARD ONE
VINCENT HALL	TRUSTEE, WARD TWO
DAVID DUNN	TRUSTEE, WARD THREE
DAVID OWENS	TRUSTEE, WARD FIVE
ROBERT VAN LIEW	FIRE CHIEF
LUKE LASTER	TOWN ATTORNEY

1. THE MEETING WAS CALLED TO ORDER BY LISA VAN LIEW AT 7:30 P.M.
2. THE ROLL CALL WAS TAKEN. VAN LIEW, PRESENT. DUNN, PRESENT. GREEN, ABSENT. OWENS, PRESENT. HALL, PRESENT. A QUORUM WAS PRESENT.
3. THE MINUTES OF THE APRIL REGULAR MEETING WERE PRESENTED TO THE BOARD. HALL MADE A MOTION TO APPROVE MINUTES. DUNN SECONDED THE MOTION. VAN LIEW YEA, DUNN YEA, OWENS ABSTAINED, HALL YEA. MOTION PASSES.
4. THE FINANCIAL REPORT WAS READ BY ALL MEMBERS PRESENT. DUNN MADE A MOTION TO ACCEPT THE APRIL REPORT AS PRESENTED. HALL SECONDED THE MOTION. VAN LIEW YEA, DUNN YEA, OWENS YEA, HALL YEA. MOTION PASSES.
5. TO DISCUSS AND CONSIDER APPROVAL OF OLD BUSINESS:
 - A. DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED IMPROVEMENTS FOR INCREASED FUTURE UTILIZATION OF TOWN PROPERTY.
 - i. DISCUSSION AND POSSIBLE ACTION REGARDING NEXT PHASE OF THE PROJECT. VAN LIEW MENTIONED THAT PLAYGROUND EQUIPMENT PURCHASE APPROVED AT THE APRIL MEETING DOES NOT PURCHASE MUCH EQUIPMENT. AFTER GETTING SEVERAL QUOTES, SHE THINKS A BID CLOSER TO \$100,000 WOULD BE A BETTER OPTION. HALL MADE A MOTION TO SPEND UP TO \$100,000 FOR THE PLAYGROUND EQUIPMENT AND SITE WORK TO INSTALL IT. DUNN SECONDED THE MOTION. VAN LIEW YEA, DUNN YEA, OWENS YEA, HALL YEA. MOTION PASSES.
VAN LIEW MADE A MOTION TO MOVE ON TO PHASE 4 OF THE PROJECT, WHICH IS WALKING/RUNNING TRAILS. DUNN SECONDED THE MOTION. VAN LIEW YEA, DUNN YEA, OWENS YEA, HALL YEA. MOTION PASSES.
 - B. DISCUSSION AND POSSIBLE ACTION REGARDING REPAIRS/UPDATES TO SENIOR CENTER BUILDING. ALLEN KIDWELL DISCUSSED STANDING WATER NOT DRAINING IN FRONT OF BUILDING. WILL WORK TO GET A QUOTE TO DO SOME DIRT WORK TO ALLEVIATE THAT ISSUE. HE IS ALSO CONTACTING THE FIRE MARSHAL TO SEE IF IT IS POSSIBLE TO HAVE THE PINK FIRE CHIEF INSPECT THE BUILDING INSTEAD OF THE FIRE MARSHAL.
 - C. DISCUSSION AND POSSIBLE ACTION REGARDING REPAIRS TO TOWN BUILDINGS. VAN LIEW MENTIONED SHE STILL NEEDS TO RESEARCH FOR PROJECT MANAGEMENT SOURCES FOR REPAIRS TO TOWN BUILDING.
 - D. DISCUSSION AND POSSIBLE ACTION REGARDING TOWN MOWING. VAN LIEW PRESENTED THE QUOTES RECEIVED FOR THE TOWN MOWING. DUNN MADE A MOTION TO UTILIZE THE SERVICES OF J&S LAWN CARE FOR MOWING TOWN PROPERTY. OWENS SECONDED THE MOTION. VAN LIEW YEA, DUNN YEA, OWENS YEA, HALL YEA. MOTION PASSES. VAN LIEW WILL GET THE MOWING CONTRACT THAT HAS BEEN USED IN THE PAST TO THE TOWN ATTORNEY FOR REVIEW AND THEN SEND TO J&S LAWN CARE.

6. TO DISCUSS AND CONSIDER APPROVAL OF NEW BUSINESS:

- A. DISCUSSION AND POSSIBLE ACTION REGARDING FY 2025 BUDGET. VAN LIEW EXPLAINED THE PROCEDURES FOR GETTING THE BUDGET APPROVED. THE TOWN WILL HAVE A SPECIAL MEETING TO HOLD A PUBLIC HEARING ON THE PROPOSED BUDGET AT 7PM PRIOR TO THE JUNE TOWN MEETING.
- B. DISCUSSION AND POSSIBLE ACTION REGARDING APPOINTING A TOWN COEDD REPRESENTATIVE. VAN LIEW EXPLAINED THAT AS A MEMBER OF THE CENTRAL OKLAHOMA ECONOMIC DEVELOPMENT DISTRICT (COEDD) THAT THE TOWN NEEDS TO SEND A REPRESENTATIVE TO THEIR MEETINGS. VAN LIEW HAS BEEN UNABLE TO ATTEND DUE TO THE TIME/LOCATION OF THE MEETINGS. SHE WOULD LIKE TO HAVE ALLEN KIDWELL ATTEND THE MEETINGS SINCE HE IS ALREADY DEALING WITH COEDD RELATED TO THE SENIOR CENTER. VAN LIEW MADE A MOTION TO APPOINT KIDWELL AS THE TOWN'S COEDD REPRESENTATIVE. DUNN SECONDED THE MOTION. VAN LIEW YEA, DUNN YEA, OWENS YEA, HALL YEA. MOTION PASSES.
- C. DISCUSSION AND POSSIBLE ACTION REGARDING POTTAWATOMIE COUNTY INTERLOCAL AGREEMENT. VAN LIEW EXPLAINED THAT THE INTERLOCAL AGREEMENT IS A YEARLY AGREEMENT THE COUNTY REQUIRES TO BE SIGNED BY THE TOWN RELATED TO THE MAINTENANCE OF THE ROADS. THE AGREEMENT HAS NOT CHANGED AND HAS BEEN REVIEWED BY THE TOWN ATTORNEY. DUNN MADE A MOTION FOR THE TOWN TO SIGN THE INTERLOCAL AGREEMENT. OWENS SECONDED THE MOTION. VAN LIEW YEA, DUNN YEA, OWENS YEA, HALL YEA. MOTION PASSES.

7. DISCUSSION AND POSSIBLE ACTION TO APPROVE OR DISAPPROVE A COMMERCIAL MEDICAL MARIJUANA PERMIT APPLICATION FOR THE FOLLOWING:

- A. NONE.

8. DISCUSSION AND POSSIBLE ACTION TO APPROVE OR DISAPPROVE A BUILDING PERMIT/ACREAGE VERIFICATION APPLICATION FOR THE FOLLOWING:

- A. BAYLOR HAS MET ALL REQUIREMENTS FOR THE BUILDING PERMIT/ACREAGE VERIFICATION. VAN LIEW MADE A MOTION TO APPROVE THE APPLICATION FOR A BUILDING PERMIT/ACREAGE VERIFICATION FOR BAYLOR. DUNN SECONDED THE MOTION. VAN LIEW YEA, DUNN YEA. OWENS YEA, HALL YEA. MOTION PASSES.
- B. GODBEE HAS MET ALL REQUIREMENTS FOR THE BUILDING PERMIT/ACREAGE VERIFICATION. VAN LIEW MADE A MOTION TO APPROVE THE APPLICATION FOR A BUILDING PERMIT/ACREAGE VERIFICATION FOR GODBEE. DUNN SECONDED THE MOTION. VAN LIEW YEA, DUNN YEA. OWENS YEA, HALL YEA. MOTION PASSES.

9. ITEMS THAT HAVE COME UP THAT WERE UNFORESEEN PRIOR TO THE AGENDA POSTING:

NONE.

10. TO HEAR PUBLIC COMMENTS:

CITIZENS COMMENTED ON THE FOLLOWING:

CONCERN OVER PUBLIC INJURIES DUE TO PLAYGROUND EQUIPMENT – HAS INSURANCE CARRIER BEEN CONSULTED.

TOWN MOWING

COUNTY MOWING

11. TO HEAR REPORTS FROM OFFICERS, BOARDS AND COMMITTEES:

- A. FIRE DEPARTMENT (ROB VAN LIEW): CHIEF VAN LIEW REPORTED THAT THE FIRE DEPARTMENT RESPONDED TO 8 CALLS IN APRIL - 2 FIRES, 5 EMERGENCY MEDICAL CALLS, 1 GOOD INTENT.

CHIEF VAN LIEW MENTIONED THAT CAP HAS FINALLY COME IN FOR THE NEW MEDICAL TRUCK. TRUCK NEEDS TO HAVE LIGHTS, SIRENS AND LETTERING COMPLETED AND THEN IT WILL BE READY TO PUT INTO SERVICE. QUOTE FOR THAT IS \$14,998.77. DUNN MADE A MOTION TO HAVE THE LIGHTS, SIRENS AND LETTERING COMPLETED. HALL SECONDED THE MOTION. VAN LIEW YEA, DUNN YEA, OWENS YEA, HALL YEA. MOTION PASSES.

CHIEF VAN LIEW REPORTED THAT THE NEW F-450 HAD BEEN DELIVERED. THE TRUCK WILL NEED TO BE OUTFITTED WITH A MONITOR, 400 GALLON TANK, FOAM SYSTEM. HE WILL BE GETTING A QUOTE FOR THAT.

CHIEF VAN LIEW MENTIONED THAT THE FIRE DEPARTMENT WOULD LIKE TO PURCHASE A CAB AND CHASSIS 350. IT IS A REGULAR CAB V-10 GAS MOTOR. IT WAS ORDERED BY ANOTHER FIRE DEPARTMENT AND THEN THEY DECIDED THEY DID NOT WANT IT BECAUSE IT WAS A REGULAR CAB. PRICE WOULD BE \$51,721 UNDER STATE CONTRACT. CHIEF VAN LIEW REPORTED THAT BP-1 AND BP-2 ARE GETTING OLDER AND BEGINNING TO HAVE ISSUES. IT COULD BE PURCHASED WITH TOWN OR COUNTY FUNDS. HALL MADE A MOTION FOR THE TOWN TO BUY THE 350 CAB AND CHASSIS ON STATE CONTRACT AND THEN UTILIZE COUNTY FUNDS TO OUTFIT THE TRUCK. OWENS SECONDED THE MOTION. VAN LIEW YEA, DUNN YEA, OWENS YEA, HALL YEA. MOTION PASSES.

CHIEF VAN LIEW PRESENTED A QUOTE TO HAVE FIRE STATION #1 LIGHTS SWITCHED TO LED LIGHTS. HALL MADE A MOTION TO SPEND UP TO \$1,500 FOR THE LIGHT UPGRADE. OWENS SECONDED THE MOTION. VAN LIEW YEA, DUNN YEA, OWENS YEA, HALL YEA. MOTION PASSES.

- B. SENIOR CENTER (ALLEN KIDWELL): NO REPORT
- C. EMERGENCY MANAGER (CHAD LARMAN): VAN LIEW READ AN UPDATE PROVIDED BY LARMAN VIA EMAIL.
- D. CLERK/TREASURER): THERE WAS NOTHING TO REPORT.

12. CONSIDERATION OF ORDINANCES, REGULATIONS, OR RESOLUTIONS:

- A. NONE.

13. DISCUSS AND CONSIDER APPROVAL OF PURCHASE ORDERS FOR PAYMENT:

GENERAL FUND:

A.	24-090	CASCO	\$6,504.00
B.	24-091	SHAWNEE DUMPSTER SERVICE	1,600.00
C.	24-092	VANCE TRUCK ACCESSORIES	67.00
D.	24-093	THE BURROWS AGENCY	473.00
E.	24-094	DACO FIRE EQUIPMENT	419.40
F.	24-095	J&J CUSTOM FIRE	1,050.00

CHECKS WERE SIGNED BY DUNN.

14. DISCUSSION AND POSSIBLE ACTION TO ADJOURN INTO EXECUTIVE SESSION TO RECEIVE AND DISCUSS CONFIDENTIAL COMMUNICATIONS WITH ITS ATTORNEY REGARDING TWO PENDING INVESTIGATIONS, CLAIMS, OR ACTIONS PURSUANT TO 25 O.S. SECTION 307(B)(4) CONCERNING A CONTRACT TO WHICH THE TOWN IS A PARTY AND A CERTAIN

