

TOWN OF PINK
REGULAR MEETING
SEPTEMBER 10, 2018
PRESENT:

LISA VAN LIEW	MAYOR, WARD ONE
MIKE GREEN	VICE-MAYOR, WARD FOUR
VINCENT HALL	TRUSTEE, WARD TWO
DAVID DUNN	TRUSTEE, WARD THREE
BILL EMERT	TRUSTEE, WARD FIVE
ROB VAN LIEW	FIRE CHIEF

1. THE MEETING WAS CALLED TO ORDER BY LISA VAN LIEW AT 7:49 P.M.
2. THE ROLL CALL WAS TAKEN. ALL TRUSTEES WERE PRESENT. A QUORUM WAS PRESENT.
3. THE MINUTES OF THE LAST MEETING WERE PRESENTED TO THE BOARD. DUNN MADE A MOTION TO ACCEPT THE MINUTES AS PRESENTED. VAN LIEW SECONDED THE MOTION. VAN LIEW YEA, GREEN YEA, HALL YEA, DUNN YEA, EMERT YEA.
4. THE FINANCIAL REPORT WAS READ BY ALL MEMBERS PRESENT. VAN LIEW MENTIONED THAT A \$3.44 CHARGE WAS MISTAKENLY DUPLICATED ON THE REPORT AND IT WILL BE CORRECTED. DUNN MADE A MOTION TO ACCEPT THE REPORT WITH THE CORRECTION. VAN LIEW SECONDED THE MOTION. VAN LIEW YEA, GREEN YEA, HALL YEA, DUNN YEA, EMERT YEA.
5. TO DISCUSS AND CONSIDER APPROVAL OF OLD BUSINESS:
 - A. TOWN MOWING: CURRENT PERSON MOWING IS MOVING AND WILL NEED TO BE REPLACED. GREEN KNOWS SOMEONE WHO MAY BE INTERESTED, BUT PERSON IS NOT BONDED/INSURED. CAN HE BE ADDED TO TOWN INSURANCE? VAN LIEW WILL CHECK WITH TOWN ATTORNEY. VAN LIEW ASKED IF THERE MAY BE ANOTHER FIREFIGHTER INTERESTED THAT IS ALREADY ON TOWN INSURANCE. FIRE CHIEF WILL SEE IF A FIREFIGHTER IS INTERESTED.
 - B. COMBATTING TRASH DUMPS ON PUBLIC ROADS IN TOWN LIMITS: POTTAWATOMIE SHERIFF'S OFFICE NOW HAS A DEDICATED OFFICER WORKING ON THIS PROBLE IN THE COUNTY. HOTLINE NUMBER TO REPORT DUMPING IS (405) 309-7797.
7. TO DISCUSS AND CONSIDER APPROVAL OF NEW BUSINESS:
 - A. AMENDING OF ORDINANCE NO. 15: SECTION 5 OF ORDINANCE #15 WAS FROM 1992 AND SET THE COMPENSATION RATE OF THE CLERK/TREASURER AT A FIXED RATE. THIS AMENDING ORDINANCE WILL ALLOW THE BOARD OF TRUSTEES TO DETERMINE COMPENSATION OF THE CLERK/TREASURER AND UPDATE IT BY RESOLUTION AT THEIR DISCRETION AS WELL AS SET MILEAGE REIMBURSEMENT AT THE CURRENT IRS STANDARD MILEAGE RATE. SECTION 6 REGARDING DUAL OFFICE HOLDING WAS ADDED. DUNN MADE A MOTION TO APPROVE THE AMENDED ORDINANCE, EMERT SECONDED THE MOTION. VAN LIEW YEA, GREEN YEA, HALL YEA, DUNN YEA, EMERT YEA. VAN LIEW MADE A MOTION TO MAKE THE EMERGENCY CLAUSE IMMEDIATE. DUNN SECONDED THE MOTION. VAN LIEW YEA, GREEN YEA, HALL YEA, DUNN YEA, EMERT YEA.
 - B. VAN LIEW MADE A MOTION TO CONVENE INTO EXECUTIVE SESSION PURSUANT TO 25 O.S. § 307(B)(1) TO DISCUSS THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING OR RESIGNATION OF THE CLERK/TREASURER. EMERT SECONDED THE MOTION. VAN LIEW YEA, GREEN YEA, HALL YEA, DUNN YEA, EMERT YEA.
 - C. POSSIBLE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION: CAROLYN RICHARDS HAS RESIGNED AS CLERK/TREASURER. GREEN MADE A MOTION TO APPOINT VAN LIEW TO SERVE AS CLERK/TREASURER FOR THE REMAINDER OF THE TERM. DUNN SECONDED THE MOTION. VAN LIEW ABSTAINED, GREEN YEA, HALL YEA, DUNN YEA, EMERT YEA.

- D. PURCHASE OF NEW COMPUTER EQUIPMENT AND ACCOUNTING SOFTWARE: VAN LIEW MENTIONED THAT THE CURRENT TOWN COMPUTER IS OUTDATED AND SOME ACCOUNTING RECORDS ARE CURRENTLY BEING COMPLETED BY HAND INSTEAD OF BY UTILIZING AN ACCOUNTING SOFTWARE PROGRAM. DUNN MADE A MOTION TO SPEND UP TO \$3,000 FOR THE PURCHASE OF A NEW COMPUTER, PRINTER AND SOFTWARE FOR THE TOWN. GREEN SECONDED THE MOTION. VAN LIEW YEA, GREEN YEA, HALL YEA, DUNN YEA, EMERT YEA.
 - E. TOWN NOTARY PUBLIC: VAN LIEW MADE A MOTION FOR THE TOWN TO PAY FOR TWO NEW TOWN NOTARY PUBLICS SO THAT THERE IS SOMEONE AVAILABLE WHEN NEEDED TO NOTARIZE TOWN DOCUMENTS. DUNN SECONDED THE MOTION. VAN LIEW YEA, GREEN YEA, HALL YEA, DUNN YEA, EMERT YEA.
8. ITEMS THAT HAVE COME UP THAT WERE UNFORESEEN PRIOR TO THE AGENDA POSTING:
- A. GREEN MENTIONED THAT HE WILL BE OUT ON AN EXTENDED ABSENCE DURING THE SUMMER OF 2019. VAN LIEW WILL CONTACT THE TOWN ATTORNEY TO SEE IF THERE ARE ANY EXCEPTIONS TO §11-8-108 REGARDING ABSENCES FROM GOVERNING BODY MEETINGS.
 - B. VAN LIEW MENTIONED THAT THE BANK ACCOUNT AUTHORIZED SIGNORS LIST NEEDS TO BE UPDATED. SHE WILL CONTACT THE BANK TO DETERMINE EXACTLY WHAT NEEDS TO BE DONE TO REMOVE OLD TRUSTEES AND TO ADD NEW TRUSTEES TO THE ACCOUNTS. VAN LIEW MADE A MOTION TO REMOVE FORMER TRUSTEES AND CLERK/TREASURER FROM ALL ACCOUNTS AND TO ADD ALL TRUSTEES WHO ARE NOT ON ACCOUNTS TO ALL ACCOUNTS. DUNN SECONDED THE MOTION. VAN LIEW YEA, GREEN YEA, HALL YEA, DUNN YEA, EMERT YEA.
9. TO HEAR PUBLIC COMMENTS:
- A. ROB VAN LIEW STATED THAT SEVERAL FIREFIGHTERS HAVE EXPRESSED AN INTEREST IN MOWING.
 - B. VAN LIEW MENTIONED THAT CHRISTA CHAPMAN HAS PASSED AWAY. SHE WAS THE WIFE OF FORMER MAYOR GALAND CHAPMAN AND SHE HAD ALSO PREVIOUSLY SERVED AS THE TOWN COEDD REPRESENTATIVE. SHE WAS INSTRUMENTAL IN ACQUIRING THE GRANT THAT WAS USED FOR THE ADDITION/REMODEL OF THE SENIOR CITIZEN CENTER BUILDING.
10. TO HEAR REPORTS FROM OFFICERS, BOARDS AND COMMITTEES:
- A. FIRE DEPARTMENT (ROB VAN LIEW): THERE WERE 18 RUNS DURING AUGUST. THEY WERE: 10 MEDICAL CALLS, 3 MOTOR VEHICLE ACCIDENTS, 3 MUTUAL AID CALLS, 1 SMOKE INVESTIGATION AND 1 STRUCTURE FIRE.
 - B. SENIOR CITIZEN'S CENTER (BILL EMERT): 533 MEALS WERE SERVED DURING 18 DAYS IN AUGUST. THIS MADE AN AVERAGE OF 30 PER DAY.

EMERT STATED THAT THE SENIOR CENTER HAD A FREEZER QUIT BUT THEY ARE GOING TO TRY TO GET BY WITH THE TWO REMAINING FREEZERS. THE SENIOR CENTER WILL CONTINUE TO BE CLOSED ON FRIDAYS THROUGH SEPTEMBER. THEY WILL REVIEW THIS DECISION NEXT MONTH.
 - C. COEDD (LISA VAN LIEW): APPLICATION DEADLINE FOR REAP GRANT IS OCTOBER 31, 2018. VAN LIEW MADE A MOTION THAT THE TOWN PURSUE OBTAINING A REAP GRANT FOR THE PURPOSE OF INSTALLING A COVERED AREA AT THE SENIOR CENTER FOR BETTER ACCESS FOR DISABLED SENIORS DURING BAD WEATHER. GREEN SECONDED THE MOTION. VAN LIEW YEA, GREEN YEA, HALL YEA, DUNN YEA, EMERT ABSTAINED.
 - D. FEMA (LISA VAN LIEW): THERE WAS NOTHING TO REPORT.
 - E. CLERK/TREASURER (LISA VAN LIEW): THERE WAS NOTHING TO REPORT.
11. CONSIDERATION OF ORDINANCES, REGULATIONS OR RESOLUTIONS:
- A. NONE.

12. DISCUSS AND CONSIDER APPROVAL OF PURCHASE ORDERS FOR PAYMENT:
GENERAL FUND:

A.	19-026	POTT. COUNTY RURAL WATER DISTRICT	\$	360.00
B.	19-027	DAVID JOHNSON		600.00

12. CHECKS WERE SIGNED BY MIKE GREEN.

13. BEING NO FURTHER BUSINESS, GREEN MADE A MOTION TO ADJOURN. DUNN
SECONDED THE MOTION. VAN LIEW YEA, GREEN YEA, HALL YEA, DUNN YEA,
EMERT YEA. THE MEETING WAS ADJOURNED AT 8:42 P.M.

14. SUBMITTED BY:

LISA VAN LIEW

15. APPROVED BY:

LISA VAN LIEW MAYOR

MIKE GREEN TRUSTEE

VINCENT HALL TRUSTEE

DAVID DUNN TRUSTEE

BILL EMERT TRUSTEE